

Sacred Heart Parish Pastoral Council Meeting

Sunday 13th November 2011

Present: Canon Bernard Massey, David Culley (Chair), Jane Dyer (Minutes), David Gabriel, Petronella Mason, Terry Quadling, Grainne Stables, Frank Tohill.

1 Opening Prayer

Canon Bernard opened the meeting with prayers.

2 Apologies for Absence

Jake Preisner, Mary Templer.

3 Minutes of Previous Meeting

The Minutes of the previous meeting held Sunday 25th September 2011 were accepted.

4 Matters arising

a) *New Translation of the Liturgy*

Canon Bernard agreed to collate the 5 recent articles on the front of the Newsletter onto a sheet that could be used by parishioners. **Action: Canon Bernard**

b) *Diary of God course*

This had been well publicised with fliers – as a result 38 people (mostly Sacred Heart parishioners) had attended the first session which had been very well received.

c) *Parish Website*

Canon Bernard advised that this was progressing and that he had a meeting scheduled with the web designer on the following Friday. **Action: Canon Bernard**

d) *Food Bank scheme*

Discussion took place on possibly starting donations to the Food Bank scheme in Advent (or promoting the scheme during the Advent). It was agreed to raise this at the forthcoming AGM – possibly as a priority for 2012. Petronella offered to look into the Food Bank scheme – information can be found at bristolnwfoodbank.org.uk.

Action: Petronella

e) *CRB checks*

Paperwork for outstanding CRB checks is in hand.

Action: Grainne

f) *Confirmation*

To date about 6/7 people had indicated an interest in attending the proposed Confirmation course. Canon Bernard would be arranging a meeting soon for those who would be helping with the course.

Action: Canon Bernard

g) *Hymn Number Boards*

Canon Bernard reported that a design had been drawn up and that work was in hand.

Action: Canon Bernard

h) *New Hymn Books*

It was agreed to defer a decision on new Hymn Books until next year when the music for the New Translation of the Liturgy would be available.

i) *Autumn 2011/Spring 2012 suggestions*

- CaFE course 'Saints: helping us today' – it was agreed to consider running this during Lent 2012 possibly at lunchtime and combining with a 'Hunger Lunch'.
- Ecumenical Lent course – see Item 6: CTWA Forum.
- Training courses – it was reported that a training course for Servers had taken place; a training course for Readers was to be arranged; a training course for

Eucharistic Ministers would be arranged following the response to Canon Bernard's request in the Newsletter.

- Register of Deaths – this to be raised at the forthcoming AGM.

5 Diocesan Pastoral Council meeting (Saturday 8th October 2011)

Jane reported that she and Petronella had attended this meeting, the main focus of which was to look at *Parishes in Communion for Mission* with special emphasis on the role and responsibilities of volunteers. Fr Michael McAndrew had spoken of the importance of the role and mission of the laity in the church. Bishop Declan had reminded the meeting of our mission in proclaiming, sharing and living the word of God. Molly Styant had given some excellent ideas on how to be a volunteer-friendly parish (including a questionnaire and a 'Ministry Description') and how best to recruit, train and support our volunteers.

Canon Bernard reported that about 30 plus people had come forward so far in response to his request for volunteers. It was felt that the idea of a 'Ministry Description' was good, and it was agreed to review the whole subject of recruitment, training and support for volunteers at the next PPC meeting.

6 CTWA Forum

Frank reported on the Mission Day held in January at which it was felt that CTWA needed to progress as it had remained unchanged for some time. The Forum met once a year with a speaker to consider specific topics but it was felt that working groups should be set up in order to 'do' rather than just 'meet'. He advised that the Ecumenical Lent Course would go ahead as planned.

7 Annual General Meeting (Sunday 20th November)

This would be at 7.00pm for 7.30pm and would commence with Wine and Cheese. Council members were asked to come to the Newman Hall at about 6.30pm in order to help with preparations.

Short reports would be given as follows:

Jane:	Spiritual Development of the Parish
Frank:	Help for the Wider Community
Jake:	Faith Development for the Post 1 st Communion Children
David C:	Working with St Antony's
David C:	Pentecost Celebrations
Frank:	Ecumenical Matters

Canon Bernard suggested that the new portable PA system be used at the AGM.

It was noted that David C, Petronella, Grainne and Mary would be standing down from the Council at the AGM. It was agreed to ask Peter Harvey, Roger Mason, Christine Menzies and Gill Preisner whether they would consider standing for election as Council members.

8 Any Other Business

- Canon Bernard advised that he had ordered more tables for the Presbytery.
- Canon Bernard advised that the new Diocesan Ordo and the new Diocesan Directory would be available from the following weekend.
- Grainne advised that she wished to relinquish her role of Safe Guarding Officer – she agreed to remain in post until post Christmas in order for a replacement to be found.
- David C thanked Council members for all their efforts throughout the year.
- Council members expressed thanks to David C for all his work as Chair of the PPC.

9 Closing Prayer

Canon Bernard closed the meeting with prayers.