

# Sacred Heart Parish Pastoral Council Meeting

## Sunday 25<sup>th</sup> September 2011

**Present:** Canon Bernard Massey, David Culley (Chair), Jane Dyer (Minutes), Petronella Mason, Terry Quadling, Grainne Stables.

**1 Opening Prayer**

Canon Bernard opened the meeting with prayers including the Lord's Prayer.

**2 Apologies for Absence**

David Gabriel, Jake Preisner, Mary Templer, Frank Tothill.

**3 Minutes of Previous Meeting**

The Minutes of the previous meeting held Sunday 17<sup>th</sup> July 2011 were accepted.

**4 Matters arising**

**a) New Missal talks – review**

The 'Dry Mass' held at St Antony's the previous Tuesday had been interesting. It was noted that there were no plans for further talks as it was felt that the series of talks held before the summer break had covered all salient points. Canon Bernard was asked to collate the 5 recent articles on the front of the Newsletter onto a sheet that could be used by parishioners. Action: Canon Bernard

**b) Diary of God – publicity**

It was agreed to publicise this Diocesan event with information on the notice boards and also with fliers (these to be handed out weekends of 8/9 and 15/16 October) – David C to contact Diocese for supply of these. It was decided to issue an invitation to the churches in the CTWA group and in Frank's absence Canon Bernard agreed to action this. Action: David C/Canon Bernard

**c) Celebrate – promotion**

Mary had informed David C that she had been handing out cards advertising this event and that it had been publicised in the Newsletter.

**d) Parish Website – Canon Bernard**

Canon Bernard showed Council members the updated proposed website – this will now include parish groups, rotas of ministries, photos, calendar with events, parish history, PPC minutes, Newman Hall information, map with directions, email facility. It is possible this will be launched at the end of October. Action: Canon Bernard

**e) Other Matters**

Harvest Festival Mass – it was noted that donations would be going to St James' Priory and not to the Food Bank. It was decided to consider the idea of weekly donations to the Food Bank with a possible start in Advent.

The Clergy Revue – it was reported that ticket sales had been good.

Pentecost celebration 2012 – David C reported that the Newman Hall had been booked for Sunday 24<sup>th</sup> June for a family event. He had emailed Chris Torpy in relation to the points raised at the previous meeting and reported that we would need to provide our

own supply of tea cloths/washing up liquid. It was noted that the Newman Hall kitchen was being refurbished.

Post First Holy Communion – it was noted that there are now 3 CLOW groups running. A few CRB checks are still outstanding. **Action: Grainne**

## 5 Annual General Meeting (Sunday 20<sup>th</sup> November)

It was suggested that Wine and Cheese be provided – also that fliers be prepared promoting the work of the PPC and publicising the date. It was noted that the 3 priorities for the year agreed at the previous AGM had been achieved:

- Faith Development for the post 1<sup>st</sup> Holy Communion children
- Spiritual Development of the Parish
- Help for the Wider Community

**Action: David C**

## 6 Any Other Business

### • **Confirmation**

Confirmation would take place on 31<sup>st</sup> May 2012 at 7.00 pm (the Newman Hall has been booked) – enrolment of candidates would take place in December for years 8 and above. The course would start in January and would probably run on Sunday afternoons – consideration to be given to which course to use. **Action: Canon Bernard**

### • **First Holy Communion**

This would start in January – a new course had been decided upon; parents of the children would also be involved.

### • **Hymn Number Boards**

New and larger Hymn Number Board(s) to be provided – ongoing. **Action: Canon Bernard**

### • **Microphones**

Canon Bernard reported that he had altered the location of the microphone which seems to be working better.

### • **New Hymnbooks**

The purchase of new hymnbooks to be considered at a later stage. **Action: Canon Bernard**

### • **Hymnbook Trolley**

The altered position of the Hymnbook Trolley seems to work better – it was noted that improvements to the Narthex would be considered at a later date.

### • **Bidding Prayers**

Canon Bernard advised that the rota for preparing the Bidding Prayers had been stopped and that in future he would be using the prayers from the Redemptorist Publications.

### • **DPC Meeting at St Bede's**

David C reminded those present of the forthcoming Diocesan Pastoral Council meeting to be held at St Bede's on Saturday, 8<sup>th</sup> October. Jane and Petronella would be attending and would give feedback at the next PPC meeting. **Action: Jane/Petronella**

### • **Autumn 2011/Spring 2012**

The following suggestions were put forward:

- i) CaFE course – 'Saints: helping us today': a six session DVD course;

- ii) Ecumenical Lenten course: Sacred Heart/United Reformed/Methodist/St Peter's;
- iii) Training course for readers/Eucharistic Ministers/Servers: it was agreed that more Eucharistic Ministers were needed and this would be raised at the AGM;
- iv) Use of DVDs in Little Church;
- v) A proper Register of Deaths to be drawn up (this to include only those who are buried from the parish) which would be used for the weekly list in the Bidding Prayers and would only cover the past 25 years. Requests for deceased persons from outside the parish and outside this time slot to be submitted by parishioners. It was agreed to raise this at the AGM.

**7 Date of Next Meeting**

Sunday 13<sup>th</sup> November 2011 at 7.30 pm.

**8 Closing Prayer**

Canon Bernard closed the meeting with prayers.